

## **How to submit artwork for representation:**

The Art Gallery accepts exhibition proposal submissions on a rolling basis.

Submissions packets are evaluated through a competitive criteria-based process by owners of the Art Gallery. Due to the volume of proposals received, not all submissions will be offered representation. All artwork must fit with the general theme of the Gallery.

If you have specific questions regarding the submissions process, please contact Jana Hassett

## **Preparing A Submissions Packet:**

Incomplete packets will not be considered and will be returned at artist's expense only if a SASE is enclosed. Physical submissions packets must be submitted. Please contact us in advance if you need to email images or support materials. Unsolicited emails, particularly those without all materials requested below, will not be considered a complete submission. The following items must be included in your proposal packet:

- 1. An artist resume or biography A SASE (self addressed stamped envelope for the return of slides/jpegs). If a SASE is not included, submission materials will not be returned and will be disposed/recycled after the submissions process.**
- 2. A short representation proposal. Please tell us what your representation goals are, how many images you will produce and anything else you consider essential for us to consider.**
- 3. Up to 10 slides (or a CD-ROM containing 10 images) of recent work. Digital/CD images are preferred, but slides are still accepted. Please make sure your materials are labeled with your contact info. You must include dimensions (with units) for each work so that we have an understanding of the size. Please remember we are in a suitcase market and artwork must be sized to sell. Images have to be of works that will definitely be included in the show. Please also include a telephone number with area code, email address, and preferred mailing address. Please indicate if you have a preferred method of contact.**

## **General Information**

- 1. Featured Artist displays typically last 3-4 months. At least one image of your work will hang at all times. Artists are encouraged to present a gallery talk.**
- 2. The Art Gallery alone will design and install exhibits.**
- 3. Artist is responsible for expenses and logistics of transporting artwork to and from galleries.**
- 4. Work is insured only while the work is in the gallery.**
- 5. Sales of work – delivered ready to sell artist 60% Gallery 40%. Delivered but Gallery Frames and finishes, Gallery 60% Artist 40%.**

## **Publicity**

- The Gallery oversees the design and printing of exhibition announcements with collaborative input from all artists exhibiting.**
- The Gallery provides typing and printing of exhibit labels, wall text and price information.**
- The Gallery sends press releases to local media and art organizations.**
- The Gallery will also select one of the artist's works for inclusion on this web page.**
- The artist is expected to provide up to 6 electronic images of work in advance of exhibition, for publicity purposes. Images should be in jpg format and be at least 200 dpi resolution for use by local media.**

## **Artist Reception**

The Art Gallery provides a modest reception of non-alcoholic beverages and hors d'oeuvres for a reception per exhibit cycle. The Opening Reception is usually held from 6pm - 8pm during a week day after the opening of the exhibition.

**Please send submissions to:**  
Gallery Escalante  
Attn: Artists Submission Review  
PO Box 227  
Escalante, UT 84726